

**TOWN OF TALLULAH FALLS  
STATE OF GEORGIA  
REGULAR COUNCIL MEETING  
255 MAIN STREET, TALLULAH FALLS, GA 30573  
WITH VIDEO CONFERENCE STREAMING AVAILABLE FOR THE PUBLIC  
JUNE 4, 2020, 6:00 PM**

**AGENDA**

**Call to Order**

**Moment of Silence**

**I. Approval of the Agenda**

**II. Consent Agenda**

**Minutes**

- Council Meeting May 7
- Executive Session May 7
- Work Session May 21

**Reports**

- Water
- Police Report
- Fire Report
- Financial Report
- DDA Report

**Habersham SPLOST 2021 Project Allocations as discussed at work session 5-21  
Renew CD - \$25,957.01 maturing 6-23-2020 with Oconee Federal Bank**

**III. Attorney Report**

**IV. Old Business**

- A. Blue Line Solutions School Zone Automated Enforcement Program
- B. Charter Amendment Review of Legislative Counsel's Draft Bill
- C. Document Security

**V. New Business**

- D. Sign permit request – Larry Hamilton
- E. DDA appointment
- F. Set dates for Budget Work Session(s) and Public Hearing

**VI. Mayor's Comments**

**VII. Public Comments**

**VIII. Executive Session (if needed)**

**IX. Adjournment**

**The link to watch is: <https://www.youtube.com/channel/UCytr3V3naaBwBwIzBlg-y8A>**

**The link to participate is: <https://mkearlydesigngroup.my.webex.com>**

**And the meeting number is: 794 499 414**

**TOWN OF TALLULAH FALLS  
STATE OF GEORGIA  
REGULAR COUNCIL MEETING  
255 MAIN STREET, TALLULAH FALLS, GA 30573  
WITH VIDEO CONFERENCE STREAMING AVAILABLE FOR THE PUBLIC  
MAY 7, 2020, 6:00 PM**

**MINUTES**

The Council meeting for May 7, 2020 of the Town Council of Tallulah Falls, Georgia was called to order at 6:10 PM by Mayor Mike Early. Social distancing protocols were observed as required by an Executive Order issued by Governor Kemp in response to the COVID-19 pandemic. A simultaneous live-stream view of the meeting was available through YouTube and the link <https://www.youtube.com/channel/UCRFIUIRrJfmxYTNT-ye4QA/featured> had been previously circulated to the media and citizens through e-mail notification. The public was also able to participate in the meeting via Webex with Meeting #794 499 414 or in person at City Hall with overflow space available in the fire bay with audio of the meeting.

**PRESENT WERE:**

Mayor Mike Early  
Councilperson Joey Fountain  
Councilperson Deb Goatcher  
Mayor Pro tem Larry Hamilton  
Councilperson Craig Weatherly  
Town Clerk Linda Lapeyrouse  
Police Chief Tonya Elrod

**PRESENT VIA VIDEO CONFERENCE:** Town Attorney Warren Tillery  
Public at large – see attached list

Mayor Early welcomed everyone to the meeting and requested a moment of silence.

**REGULAR MEETING:**

**A motion was made by Councilperson Goatcher to approve the agenda. The motion was seconded by Councilperson Weatherly and unanimously approved.**

The Consent Agenda included minutes of the Council Meeting April 9, 2020 and department reports from Water, Police, Fire, and Finance. Copies are attached hereto and made a part hereof.

**A motion was made by Councilperson Hamilton to approve the items on the consent agenda. The motion was seconded by Councilperson Weatherly and unanimously approved.**

**REPORTS:**

Attorney Report – None.

**OLD BUSINESS:**

The second draft of the previously introduced Ordinance to Establish Rules and Regulations Governing Certain Uses of Public Properties Owned and/or Maintained by the Town of Tallulah Falls, to Provide

for “In Kind” Reimbursements to the Town for, among other things, the Use of Utilities and Wear and Tear on such Properties was presented to Council. **A motion to approve the Ordinance was made by Councilperson Weatherly. The motion was seconded by Councilperson Goatcher.** There was discussion among the Council and Town Attorney. The public was also invited to speak on the topic. Following discussion, the motion passed with Councilpersons Weatherly and Goatcher voting in favor of approval, Councilpersons Hamilton and Fountain voting against approval and Mayor Early breaking the tie.

#### **NEW BUSINESS:**

Mayor Early presented the Council with an application from the Gary and Donna Verdino based on the previously discussed and adopted Public Property Use Ordinance. Their intent would be to camp behind City Hall from June 5, 2020 to August 21, 2020 in exchange for an in kind donation of services at a minimum of 24 hours per week for the benefit of the Town of Tallulah Falls in a manner deemed reasonable by the Mayor and Council. **A motion was made by Councilperson Weatherly to approve the application as presented. The motion was seconded by Councilperson Goatcher.**

Citizen and Planning Commission Chairman Van Knighton asked to speak and explained that he was having technical difficulties and was not able to speak prior to the approval of the Public Property Use Ordinance. Mayor Early allowed the comments. Mr. Knighton raise zoning questions for the attorney. Attorney Tillery responded and explained that the ordinance was not a zoning ordinance and explained that the ordinance only applied only to public property. He further explained that applications can be denied based on the background check or a lack of need but should not be cherry-picked with no reasoning. When Council reviews an application, they need to have a reason for denial stated in the minutes. After further discussion, Attorney Tillery recommended that Council reaffirm the original motion or make a motion to reconsider the previous motion.

**Councilperson Weatherly made a motion to reaffirm the previous motion to approve the application of the Verdinos as presented. The motion to reaffirm was seconded by Councilperson Goatcher. The motion passed with Councilpersons Weatherly and Goatcher voting in favor of approval, Councilpersons Hamilton and Fountain voting against approval and Mayor Early breaking the tie.**

Mayor Early asked Chief Elrod if she had done the background check yet. She had not. **Councilperson Weatherly made a motion to make the approval contingent on a satisfactory background check. The motion was seconded by Councilperson Goatcher. The motion passed with Councilpersons Weatherly and Goatcher voting in favor of approval, Councilpersons Hamilton and Fountain abstaining and Mayor Early breaking the tie.**

Mayor Early introduced Cam Reed from Blue Line Solutions who was in attendance via Webex to answer any questions about their School Zone Automated Enforcement Program. **A motion was made by Councilperson Weatherly to move forward with the proposal. The motion died due to lack of a second.**

Mayor Early explained the situation with the upcoming 2020 Habersham SPLOST and proposed intergovernmental agreement. The County has voted to draw up the intergovernmental agreement based on a population only split. Cornelia and Clarkesville are not in agreement. Tallulah Falls stands to lose a substantial amount of money based on the population split compared to the last SPLOST and other models that had been considered. Mayor Early’s recommendation was to try to bring the County back to

the negotiating table. A different model had been discussed in earlier meetings with the County that most cities had agreed on. Attorney Tillery recommended an executive session to discuss. There will be a work session to discuss a project list and an executive session can be held at that meeting. Mayor Early will continue to work with Cornelia and Clarkesville to negotiate with the County. The County has requested project lists based on the population model by May 26<sup>th</sup>.

Mayor Early presented a request from the Fire Department to move the \$4,000 currently budgeted for Fire Department Salaries to Travel Reimbursement in the current budget. This will allow the firemen to be reimbursed for mileage instead of being paid a stipend each year. Mileage reimbursement requests will be made to the Town Clerk. **A motion was made by Councilperson Goatcher to approve the budget amendment request as presented. The motion was seconded by Councilperson Fountain and unanimously approved.**

The moratorium on Short-Term Vacation Rentals expired May 4<sup>th</sup>. The Planning Commission is still working on their recommendations for Council. **A motion was made by Councilperson Weatherly to extend the Moratorium for an additional 90 days. The motion was seconded by Councilperson Goatcher. Planning Commission Chairman Knighton announced that they had a draft ready for public review. A public hearing will be scheduled. The motion to extend the Moratorium for 90 days was unanimously approved.**

Mayor Early presented a request for a moratorium on new sign permits for 90 days stating there may be some conflicts in our ordinances. Mayor Early has talked to Adam Hazell at the Georgia Mountain Regional Commission and they are willing to review our current sign regulations at no charge. He suggested allowing new businesses to obtain a temporary sign during the moratorium period. Citizen and former Councilmember Mary Beth Hughes has offered to head up a sign committee to review and make recommendations. Councilperson Hamilton disagreed with the moratorium and said he has plans for his property that will develop before 90 days and a review of the ordinances can be done without a moratorium. Attorney Tillery stated that the Town has two ordinances that are close to the same but not identical. Councilperson Goatcher suggested that the Committee could work with new businesses in the development and/or changes to the current ordinance. Constitutional issues also need to be reviewed. Following further objections by Councilperson Hamilton, no motion was made to approve the moratorium.

Mayor Early asked for a motion to put the Sign Committee back together. **Councilperson Goatcher made a motion to appoint a sign committee. The motion die for lack of a second.**

**MAYOR'S COMMENTS: None.**

**PUBLIC COMMENTS:**

Keith Nelms said that it would be nice to revisit the sign ordinance at some point in time.

Councilperson Fountain explained that he did not make any comments about the Blueline proposal because he did not see Tonya in the room. He requested that the item be added to the next agenda. Mayor Early agreed.

Councilperson Goatcher stated that we need to make sure there are no Constitutional issues with the sign ordinance. Mayor Early will send the ordinances to GMRC for review.

## **EXECUTIVE SESSION:**

**A motion was made by Councilperson Fountain to go into Executive Session for the purpose of discussing pending/potential litigation with legal counsel. The motion was seconded by Councilperson Goatcher and unanimously approved at 7:30 PM. Livestreaming was discontinued at that time.**

The meeting was re-opened at 7:47 PM and live-streaming resumed.

**A motion was made by Councilperson Fountain to authorize the Town's attorney to request that the Court dismiss the Town of Tallulah Falls and excuse us from further participation in the Frye Park Land Trust litigation. The motion was seconded by Councilperson Goatcher and unanimously approved.**

**There being no other business before the Council, a motion was made by Councilperson Fountain to adjourn the meeting. The motion was seconded by Councilperson Weatherly and unanimously approved.**

**The meeting adjourned at 7:49 PM.**

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*Linda Lapeyrouse, Town Clerk*

**TOWN OF TALLULAH FALLS  
STATE OF GEORGIA  
COUNCIL WORK SESSION  
255 MAIN STREET, TALLULAH FALLS, GA 30573  
WITH VIDEO CONFERENCE STREAMING AVAILABLE FOR THE PUBLIC  
MAY 21, 2020, 6:00 PM**

**MINUTES**

The council work session for May 21, 2020 of the Town Council of Tallulah Falls, Georgia was called to order at 6:25 PM by Mayor Mike Early after addressing a few technical glitches. Social distancing protocols were observed as required by an Executive Order issued by Governor Kemp in response to the COVID-19 pandemic. A simultaneous live-stream view of the meeting was available through YouTube and the link <https://www.youtube.com/channel/UCytr3V3naaBwBwIzBlg-y8A> had been previously circulated to the media and citizens through e-mail notification. The public was also able to participate in the meeting via Webex with Meeting #794 499 414.

PRESENT WERE: Mayor Mike Early  
Councilperson Deb Goatcher  
Mayor Pro tem Larry Hamilton  
Councilperson Craig Weatherly  
Town Clerk Linda Lapeyrouse

ABSENT WAS: Councilperson Joey Fountain

PRESENT VIA VIDEO CONFERENCE: Public at large – see attached list

Mayor Early welcomed everyone to the meeting.

**WORK SESSION:**

**A motion was made by Councilperson Weatherly to approve the agenda. The motion was seconded by Councilperson Goatcher and unanimously approved.**

Mayor Early explained the situation with the upcoming 2020 Habersham SPLOST and proposed intergovernmental agreement. The County has voted to draw up the intergovernmental agreement based on a population only split. Tallulah Falls stands to lose a substantial amount of money based on the population split compared to the last SPLOST and other models that had been considered. While we continue to negotiate with the County, the Mayor and Council discussed two potential project lists pending final numbers. In a previous meeting, the Council agreed to include Public Safety, Government Buildings, Roads and Water in the list, but based on the population model, there would only be \$94,889 available. With the prospect of Habersham's change to a new radio system, that amount could easily be consumed by purchasing radios for the Police and Fire Departments. In that case, Council recommended allocating the entire amount for Public Safety. With Option 2 modeling, the Town would receive \$220,068. In that case, the Council proposed splitting the amount 50/50 between Public Safety and Water. Mayor Early is trying to negotiate to get us back to the \$270,000 level we negotiated in the last SPLOST.

Mayor Early and Town Clerk Lapeyrouse presented Council with ideas for document security in light of the recent burglaries at local neighboring police departments. Recommendations are being solicited from our IT company and the Clerk will continue to research options. An update will be reported on at the June meeting.

**There being no other business before the Council, a motion was made by Councilperson Goatcher to adjourn the meeting. The motion was seconded by Councilperson Weatherly and unanimously approved.**

**The meeting adjourned at 7:10 PM.**

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*Linda Lapeyrouse, Town Clerk*

DRAFT



# ENVIRONMENTAL MANAGEMENT SERVICES, INC.

June 03, 2020

Town of Tallulah Falls  
Attn: Honorable Mayor Early  
P.O. Box 56  
255 Main Street  
Tallulah Falls, Georgia 30573

Sent via email to: [clerk@tallulahfallsga.gov](mailto:clerk@tallulahfallsga.gov)

Honorable Mayor Early

Please find the May report below, the month of May seems to have been quiet with very little issues.

Updates on the city's water system.

1. Hickory Nut System upgrades: Warren McKay has withdrawn from the project, he has said that the paper work was much more than expected. Currently Ems has reached out to the following contractors for assistance, I have requested quick responses for the bids.
  - Jamie Holt Construction Franklin N.C.
  - Willow Construction Lilburn Ga
  - Harrison Construction Rabun GaAll bidders have been given the number to call Laurin Yoder with the GRMC to make sure that they can provide the adequate paper work, as in the past all three current bidders have stated that the job will need to be completed in Two (2) phases.
2. Ems Received a call on 5/23/20 Saturday by the renters at 983 Hickory Nut Mountain claiming to be out of water, Scott Porter was dispatched to the site and found that the valve to the home was turned off. Scott turned the valve on and made sure that the owners had water available.
3. SCADA System updates,
  1. Ash Electric with presentation to the city – No Response
  2. High Tide Technologies – unable to help due to the system needing to have controls updated significantly, they can help at Hickory Nut once tank is installed.
  3. Mission Controls – Unable to assist due to aged system
  4. Currahee Controls – Unable to assist as they don't have the necessary equipment.
  5. Ems has now contacted OMNI Site, Omni site does not have any available salesmen at this time due to the limitations of the Corona Virus Guidelines.
4. The City's 55k storage tank needs to be fully cleaned, I am waiting still on Mr. Brian Rindt to provide the drawings needed for the hydrant and drain valve for the tank so that adequate quotes can be given.
5. Scott Porter has received our second delivery of chemicals for the system as of 5/29/2020 This is for the Disinfectants and PH Balance.



6. WE would like to add a 1" Flow meter to the backwash line on the sand filters at the main city well, this would allow for better tracking of water loss from the filter cleanings. Meter 1" \$494.50 plus any materials and time.----- Can we get the approval to move forward with the meter to better track the reject water?

7. (Water usage and loss)

1. For the month of May 2020 the city well pumped 510,800 gallons
2. Hickory Nut well meter pumped 83,400 gallons combined two wells = 594,200 gallons
3. Metered usage for the cities system including Hickory Nut was 401,089 gallons
4. Total Stored water between the City's 55k tank and Hickory Nut is 65,000 gallons
5. Estimated backwash from filters at city's main well (per estimated history) 100,000 gallons.
6. Flushing of Hydrants in the system for month of May used 23,300 gallons.
7. There have been overflow concerns at the city's main tank and to include ongoing history of the Hickory Nut Tank overflowing. Overflow pipe looks much dryer since adjustments have been made at Hickory Nut.
8. Fire Department Flushing - Unknown
9. Total Water loss for the month of May- 4,825 gallons

UPDATE: The Control float in the 55k tank has been working to help assist with the wells feed to the tank, there have been a couple of issues with the float not activating as felt that it should but has been adjusted to work better.

PAST INFORMATION WITH FOLLOW UP:

Updates on the water system.

1. Same Continual -The new chemicals are in place and seem to be working great. The pH and the Chlorine levels are stabilized now requiring very little attention. Also the flushing of water throughout the city has greatly improved with the new chemicals in place. Chemical usage is around 2.8 gallons per week of disinfectant and 7 gallons a week of PH stabilizer.

The City's Laboratory results for May 2020 were all noted as Absent for Total Coliform! This means that water quality is good with no concerns.

Please feel free to call with any questions.

Regards,

Mike Sams

## Linda Lapeyrouse

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**From:** Tonya Elrod  
**Sent:** Tuesday, June 2, 2020 9:22 AM  
**To:** Linda Lapeyrouse  
**Subject:** May Police Report

Some things are starting to open up half way. Attended Chief Meeting for May. Also attended a few meetings with Habersham County for the radio service. A decision has not been made yet on what provider the county will be going with. Traffic has started picking back up. Still selective on stops due to Covid still being an issue. However a few DUIs have been arrested. Now it seems the riots are starting to affect everything. Previous weekend our officer had an encounter with a protestor during a traffic stop. Word is habersham is the next stop for some protestors (clarkesville). The police department has taken precautions with some of the police equipment until this calms down. Numerous police vehicles have been set on fire not far from us. Working with both counties to ensure the safety of each officer and towns people. Safety us our first priority. Youth lake has opened back up and a new box has been placed so waiting to see if it will hold up to any possible thieves. Working with Georgia Power and camera are being placed down there.

Tonya Elrod  
Chief of Police  
Tallulah Falls Police Department  
255 Main Street P.O. Box 56  
Tallulah Falls, Georgia 30573  
telrod@pd.tallulahfallsga.gov  
Office: (706) 754-6040  
Cell: (706) 499-3007

# Tallulah Falls Municipal Court

## Citations By Offense Summary

05/01/2020 To 05/31/2020

Charge	Description	Written	Open	Prob	Disposed	Fines	Payments	Balance
UNK	UNKNOWN	5	5	0	0	0.00	0.00	
12310	Criminal Trespass	13	13	0	0	1,508.00	348.00	1,160.00
1613322	Possession of Drug Related Objects	1	1	0	0	810.00	0.00	810.00
2414	Creating Hazardous Cond/Physically Offensive Cond	1	1	0	0	116.00	116.00	0.00
27133	Criminal Trespass on WMA	1	1	0	0	187.00	0.00	187.00
27311	Acts Prohibited on WMA	1	1	0	0	187.00	0.00	187.00
40529a	No License on Person	1	1	0	0	28.50	0.00	28.50
406181	Speeding	20	20	0	0	3,250.00	290.00	2,960.00
40648	Failure to Maintain Lane	1	1	0	0	155.00	0.00	155.00
408731	Window Tint	1	1	0	0	110.00	0.00	110.00
40874	Defective Tires	1	1	0	0	85.00	0.00	85.00
408761	Seatbelt Violation Adult	2	2	0	0	30.00	30.00	0.00
Grand Totals		48	48	0	0	\$6,466.50	\$784.00	\$5,682.50

# Tallulah Falls Fire Rescue: Monthly Report

## May 2020 Training

Date	Description	Notes	HRS
Monday, May 4, 2020	Training Canceled	COVID-19 Directive - GFSTC Mandate	0
Monday, May 11, 2020	Training Canceled	COVID-19 Directive - GFSTC Mandate	0
Monday, May 18, 2020	Weekly Training	Communicable Disease/Exposure	2
Monday, May 25, 2020	Weekly Training	Ropes and Knots	2
Total			4

## May 2020 Incidents

Date	Nature of Call	Location	Jurisdiction
Friday, May 1, 2020	Medical	Tallulah Gorge State Park	State Park
Thursday, May 7, 2020	False Alarm	Tallulah Falls School	Town
Wednesday, May 13, 2020	Medical	Local Residence	Town
Tuesday, May 19, 2020	Medical	Local Residence	Town
Friday, May 22, 2020	Rope Rescue	Tallulah Gorge State Park	State Park
Saturday, May 30, 2020	MVA	GA 15 Hwy / School Rd. / GA 15 Loop	Town
Saturday, May 30, 2020	Trauma / Snake Bite	Terrora Beach Parking Area	State Park

TOTAL TOWN	4
TOTAL HABERSHAM	0
TOTAL RABUN	0
STATE PARK	3

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Net Response      7

**Town Of Tallulah Falls**  
**Balance Sheet**  
As of May 31, 2020

	May 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
11.0000 · Petty Cash	100.00
11.1110 · Checking - General Fund UCB	265,373.76
11.1112 · Checking - Water Fund	58,640.65
11.1113 · Checking - Hotel Motel Tax Fund	552.56
11.1114 · Checking - Volunteer Fire Dept	13,594.02
11.1115 · Checking - Technology Fund	7,944.73
11.1116 · Checking - Habersham SPLOST 6	73,698.08
11.1117 · Checking - Habersham SPLOST 4	6,237.77
11.1118 · Checking - Rabun SPLOST 13	76,761.43
11.1119 · Trust Acct - Municipal Court	19,334.47
11.1120 · Checking - Rabun SPLOST 19	215,444.85
11.1360 · CD-2050 Oconee 06-23-20 WF	25,946.17
11.1380 · CD-0131 Oconee 03-19-20	27,257.55
11.1384 · CD-0128 Oconee 03-19-20	8,090.37
11.1385 · CD-0129 Oconee 03-19-20	100,094.18
11.1390 · CD-0130 Oconee 03-19-20	30,755.64
<b>Total Checking/Savings</b>	<b>929,826.23</b>
Accounts Receivable	
11.1500 · Property Tax Receivable 2018	-274.68
11.1501 · Property Tax Receivable 2019	909.75
11.1900 · Accounts Receivable - Water	-160.77
<b>Total Accounts Receivable</b>	<b>474.30</b>
Other Current Assets	
11.3100 · Due from other funds	48,188.09
11.3200 · Interfund Receivable Loan to WF	11,880.40
<b>Total Other Current Assets</b>	<b>60,068.49</b>
<b>Total Current Assets</b>	<b>990,369.02</b>
<b>TOTAL ASSETS</b>	<b>990,369.02</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
12.1300 · Payroll Liabilities	
12.1350 · Insurance Payable - GMA	38.25
<b>Total 12.1300 · Payroll Liabilities</b>	<b>38.25</b>
12.1900 · Due to other funds	49,627.34
12.2100 · Interfund Payable Loan from GF	11,880.40
12.2600 · Deposits Payable	500.00
<b>Total Other Current Liabilities</b>	<b>62,045.99</b>
<b>Total Current Liabilities</b>	<b>62,045.99</b>
<b>Total Liabilities</b>	<b>62,045.99</b>
Equity	
13.4200 · Uncleared Transactions at O Bal	-61,903.04
13.4201 · Opening Balance Equity	704,910.49
Net Income	285,315.58
<b>Total Equity</b>	<b>928,323.03</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>990,369.02</b>

	May 2020	FY to date	Original Budget	Revised Budget	Remaining Budget	% of Budget
<b>General Fund Budget</b>						
General Fund Revenues						
Revenues	653	306,399	313,000	6,601	6,601	98%
Grants	0	5,854	14,881	9,027	9,027	39%
Interfund Transfer In - Hotel/Motel	0	1,007	1,200	193	193	84%
Sale of Assets	0	16,244	10,000	-6,244	-6,244	162%
Use of Surplus	0	0	0	0	0	
<b>Total Revenues &amp; Other Sources</b>	<b>653</b>	<b>329,504</b>	<b>339,081</b>	<b>0</b>	<b>9,577</b>	<b>97%</b>
General Fund Expenditures						
1100 Legislative	188	5,082	9,490	4,408	4,408	54%
1300 Executive	5	2,376	8,330	5,954	5,954	29%
1500 General Administration	10,300	123,423	138,809	15,386	15,386	89%
2650 Municipal Court	1,654	16,590	19,450	2,860	2,860	85%
3200 Police	8,780	94,571	105,006	10,435	10,435	90%
3500 Fire	214	11,822	30,463	18,641	18,641	39%
4200 Highways and Streets	1,079	14,051	27,533	13,482	13,482	51%
<b>Total Operating Expenditures</b>	<b>22,220</b>	<b>267,915</b>	<b>339,081</b>	<b>0</b>	<b>71,166</b>	<b>79%</b>
Interfund Transfer Out - Water						
<b>Total Expenditures &amp; Transfers</b>	<b>22,220</b>	<b>267,915</b>	<b>339,081</b>	<b>0</b>	<b>71,166</b>	<b>79%</b>
<b>Total Current Profit/Loss General Fund</b>	<b>-21,567</b>	<b>61,589</b>				
<b>Capital Projects Budget</b>						
Revenue Sources						
SPLOST	0	3,476	61,165	67,303	67,303	6%
LMIG 2020	0	14,966	13,619	14,966	-1,347	110%
LMIG 2019 (carry forward)	0	0	0	13,619	-13,619	0%
<b>Total Available Sources</b>	<b>0</b>	<b>18,442</b>	<b>74,784</b>	<b>95,888</b>	<b>48,861</b>	<b>25%</b>
Expenditures						
Capital Outlay - Fire	0	0	13,800	13,800	13,800	0%
Capital Outlay - Police	0	0	5,000	5,000	5,000	0%
Capital Outlay - Parks/Rec	0	0	3,500	3,500	3,500	0%
Capital Outlay - Roads	0	1,648	48,484	69,588	67,940	3%
** LMIG Projects	0	0	17,719	37,175	37,175	
** Other Road Projects	0	0	30,765	30,765	30,765	
** Snow Plow	0	1,648	0	1,648	1,648	
<b>Capital Outlay - Building</b>	<b>0</b>	<b>1,828</b>	<b>4,000</b>	<b>4,000</b>	<b>2,172</b>	<b>46%</b>
**Bunk Room Remodel (police)	0	1,111				
**Meeting Room Audio System	0	717				
<b>Total Capital Improvements</b>	<b>0</b>	<b>3,476</b>	<b>74,784</b>	<b>95,888</b>	<b>92,412</b>	<b>5%</b>

Water Fund Budget	May 2020	FY to date	Original Budget	Revised Budget	Remaining Budget	% of Budget
<b>Water Fund Revenues</b>						
Water Revenues	4,466	49,850	64,780	64,780	14,930	77%
ITAD Grant	0	0	0	0	0	
GIRMA Lightening Insurance Claim	0	28,845	0	0	0	
Interfund Transfer In - SPLOST	4,563	4,768	93,659	93,659	88,891	0%
Interfund Transfer In - GF	0	11,880	0	98,407	86,527	0%
Use of Reserves/Cash in Water CD	0	18,593	0	18,593	0	
<b>Total Revenues &amp; Other Sources</b>	<b>9,029</b>	<b>113,936</b>	<b>158,439</b>	<b>275,439</b>	<b>190,348</b>	<b>72%</b>
<b>Water Fund Expenses</b>						
Water Operations	4,192	72,329	64,780	64,780	-7,549	112%
Water Capital Outlay						
** 3" hydrant valve	0	2,000				
** Water Withdrawal Permit	0	1,726				
** 45 gpm Balder Jet Pump	4,563	4,563				
** Multi-Stage Vertical In-Line Pump	0	5,669				
<b>Total Other Water Capital</b>	<b>4,563</b>	<b>13,958</b>	<b>93,659</b>	<b>93,659</b>	<b>79,701</b>	<b>15%</b>
<b>Emergency Water Repair</b>						
** HNM Improvements (other)	0	34,820				
** Sand Filter Rebuild	0	9,271				
** 20,000-gallon tank	0	5,000				
<b>Total Emergency Water Project</b>	<b>0</b>	<b>49,091</b>	<b>0</b>	<b>117,000</b>	<b>67,909</b>	<b>42%</b>
<b>Total Capital Expenses</b>	<b>9,126</b>	<b>63,049</b>	<b>93,659</b>	<b>210,659</b>	<b>147,610</b>	<b>67%</b>
<b>Total Expenses</b>	<b>13,318</b>	<b>135,378</b>	<b>158,439</b>	<b>275,439</b>	<b>140,061</b>	<b>85%</b>
<b>Total Current Profit/Loss Water Fund</b>	<b>-4,289</b>	<b>-21,442</b>	<b>0</b>	<b>0</b>	<b>50,287</b>	



SPLOST FUNDS	Original Budget	Revised Budget	Current FY	Previous Yrs.	Current Bal
<b>ROADS/BRIDGES</b>					
SPLOST IV (carry forward)	64,411	64,411		64,411	6,226
LMIG 2016	7,818			7,818	
Hickory Nut Mtn.	3,901			3,901	
Interest Revenue			12	347	12
<b>Total Available</b>	<b>76,130</b>	<b>64,411</b>	<b>12</b>	<b>76,477</b>	<b>6,238</b>
Capital Outlay - Water	19,086	15,094		15,094	0
Capital Outlay - Roads	37,863	53,500	1,648	45,648	6,204
Capital Outlay - Public Safety	7,462	7,861		7,861	0
<b>Total Projects</b>	<b>64,411</b>	<b>76,455</b>	<b>1,648</b>	<b>68,603</b>	<b>6,204</b>
<b>Net Available</b>					<b>34</b>
<b>SPLOST VI</b>					
SPLOST Revenue	271,740	271,740	45,004	179,608	72,397
Interest Revenue			106	1,195	1,301
<b>Total SPLOST Available</b>	<b>271,740</b>	<b>271,740</b>	<b>45,110</b>	<b>180,803</b>	<b>73,698</b>
Capital Outlay - Roads	25,000	25,000	0	0	25,000
Capital Outlay - Public Safety	131,740	131,740	0	68,583	63,157
Capital Outlay - Water	20,000	20,000	205	18,998	797
Capital Outlay - Public Facilities	70,000	70,000	1,828	62,601	5,571
Capital Outlay - Parks/Rec.	25,000	25,000	0	0	25,000
<b>Total Projects</b>	<b>271,740</b>	<b>271,740</b>	<b>2,033</b>	<b>150,182</b>	<b>110,525</b>
<b>Net Available</b>					<b>-45,827</b>
<b>SPLOST XIII</b>					<b>1,301</b>
SPLOST Revenue (carry forward)	200,000	200,000	0	200,000	74,906
Interest Revenue			141	1,714	1,855
<b>Total SPLOST Available</b>	<b>200,000</b>	<b>200,000</b>	<b>141</b>	<b>201,714</b>	<b>76,761</b>
Capital Outlay - Roads	75,000	75,000	0	0	75,000
Capital Outlay - Public Safety	45,000	37,394	0	37,394	-7,606
Capital Outlay - Water	80,000	87,606	0	87,700	-94
<b>Total Projects</b>	<b>200,000</b>	<b>200,000</b>	<b>0</b>	<b>125,094</b>	<b>74,906</b>
<b>Net Available</b>					<b>1,855</b>
<b>SPLOST XIX</b>					
SPLOST Revenue	220,000	220,000	220,000	0	215,437
Interest Revenue			8	0	8
Carry Forward					0
<b>Total SPLOST Available</b>	<b>220,000</b>	<b>220,000</b>	<b>220,008</b>	<b>0</b>	<b>215,445</b>
Capital Outlay - Roads	50,000	50,000	0	0	0
Capital Outlay - Public Buildings	50,000	50,000	0	0	0
Capital Outlay - Water	120,000	120,000	4,563	0	115,437
<b>Total Projects</b>	<b>220,000</b>	<b>220,000</b>	<b>4,563</b>	<b>0</b>	<b>215,437</b>

## HABERSHAM SPLOST PROJECT LIST DISTRIBUTION

As projected by population distribution method:

100% Public Safety

As may be otherwise negotiated:

50% Public Safety

50% Water

**Tallulah Falls**  
**Downtown Development Authority**  
PO Box 56 • Tallulah Falls, Georgia 30573 • (706) 754-6040

Date: May 29, 2020  
To: Mayor, Clerk, and Council of the Town of Tallulah Falls  
From: Keith Nelms, Chair, Tallulah Falls Downtown Development Authority  
Subject: DDA Report for June Town Council Meeting

The Tallulah Falls Downtown Development Authority met on-line Tuesday, May 19 at 6:30pm. Six of the seven DDA Directors were present (one was absent due to family emergency). Beyond administrative matters, the following are of particular note for the Town Council:

**Tallulah Center.** The party expressing interest in the Tallulah Center in March is still committed to making an offer. They tell us it will take another 4 – 8 months to address the COVID-related economic downturn on their core businesses before they can extend that offer. We will stay in touch in the interim.

**DDA Director Nomination.** In July 2018, Dustin Rogers was appointed to a shortened two-year term on the DDA in compliance with staggered terms specified in state law for an initial set DDA directors. His term expires at the end of June. When asked, Dustin stated he was willing to serve a full four-year term (2020-2024).

Dustin has been a valued member of the DDA. He provides a link to the town's largest non-government / non-utility employer which has led to savvy use of the DDA's financial capabilities. Having Dustin continue as director would allow the town to reap continued benefit from the investment in his DDA training and continued access to his experience and insight. With Dustin recusing himself, the remainder of *the DDA Directors present voted unanimously to recommend Dustin's re-appointment to the DDA for a full four-year term.*

(Should the town charter situation require additional appointments, other candidates will be suggested.)

**DDA Officers.** Terms for current DDA Officers will expire at the end of June. Election of new officers will be the first order of business at the July 21 DDA meeting. A nominating committee has been appointed, but they need to know who will serve on the DDA Directors as of July. **We therefore ask the Town Council to appoint a director in the June Town Council meeting.**

**Budget.** In mid-May of 2019, the DDA presented a proposed budget to the Town Council for the 2019-2020 fiscal year. That budget was speculative based on expenses in the DDA's initial 2018-2019 year. The 2019-2020 fiscal year has required less spending than anticipated. Given the remaining balance in the DDA account and the likely COVID disruption in the coming months, **the DDA Directors voted unanimously not to ask the Town Council for a budget allocation for the upcoming fiscal year.** We will approach the Town during the coming year if opportunities arise that require additional funds.

The DDA is scheduled to meet on Tuesday, June 19 at 6:30pm. The meeting will be held in Town Hall or on-line as deemed appropriate at that time.

**TRUTH IN SAVINGS**  
**13 Month Special Certificate of Deposit**

**Oconee Federal Savings and Loan Association**  
2859 Hwy. 17 Alt.  
P. O. Drawer 40  
Toccoa, GA 30577-8785  
(706)886-2111  
[www.oconeeffederal.com](http://www.oconeeffederal.com)

**RATE INFORMATION.** The interest rate on your account is \_\_\_\_\_ % with an annual percentage yield of \_\_\_\_\_ %.  
You will be paid this interest rate for 13 months. Upon maturity, the certificate will automatically renew to a 12 month term..

**COMPOUNDING AND CREDITING.** Interest will not be compounded (simple interest) and will be added to the principal of this certificate. Interest will be paid at maturity. If you close your account before interest is credited, you will not receive the accrued interest.

**MINIMUM BALANCE REQUIREMENTS.** You must deposit \$500.00 to open this account.

You must maintain a minimum daily balance of \$500.00 in the account each day to obtain the disclosed annual percentage yield. You will earn interest for every day during the period that your account equals or exceeds the minimum daily balance requirement.

**BALANCE COMPUTATION METHOD.** We use the daily balance method to calculate interest on your account. This method applies a daily periodic rate to the principal in the account each day.

**ACCRUAL ON NONCASH DEPOSITS.** Interest begins to accrue on the business day you deposit noncash items (for example, checks).

**TRANSACTION LIMITATIONS.** You may not make deposits into your account until the maturity date.

**MATURITY DATE.** Your account will mature \_\_\_\_\_

**EARLY WITHDRAWAL PROVISIONS.** Loss of all accrued interest.

**RENEWAL POLICIES.** Your account will automatically renew at maturity. You will have a grace period of 7 calendar days after the maturity date to withdraw the funds in the account without being charged an early withdrawal penalty.

Upon maturity, the certificate will automatically renew to the 12 Month Certificate of Deposit product at whatever rate then being paid upon that renewal date. Terms and conditions of the 12 Month Certificate of Deposit will then apply for the renewal term.

**ADDITIONAL INFORMATION REGARDING YOUR ACCOUNT.** Any withdrawal in advance of the initial maturity date will result in the forfeiture of all accrued interest and closure of the account.

Following your certificate maturity, the interest credited during the previous term will become part of your principal balance for the renewal term. The interest rate on your account may change each maturity date.

**MATURITY NOTICE**

OCONEE FEDERAL  
115 NORTH SECOND STREET  
SENECA SC 29678

TYPE  
33

ACCOUNT NUMBER  
02-33100205

We would like to remind you that your account will mature on 6/23/20. If the account renews, the new maturity date will be 6/23/21. The interest rate and annual percentage yield have not yet been determined. They will be available on 6/23/20. Please call (706)782-3738 to learn the interest rate and annual percentage yield for your new account. Please feel free to contact us if you have any questions.

AS OF -->  
BALANCE

05/16/20  
25,957.01

TOWN OF TALLULAH FALLS  
PO BOX 56  
TALLULAH FALLS GA 30573-0056

**From:** Heather McCracken <[heather.mccracken@oconeefederal.com](mailto:heather.mccracken@oconeefederal.com)>  
**Sent:** Tuesday, June 2, 2020 2:55 PM  
**To:** Linda Lapeyrouse <[clerk@tallulahfallsga.gov](mailto:clerk@tallulahfallsga.gov)>  
**Subject:** RE: Maturing CD

Hey Linda,

Our current 13 month CD is a 0.45%, but I was able to get an offer for you guys at 0.55%. Let me know if you wish to proceed with renewing the CD on maturity (06/23/20).

Have a good afternoon,

Heather McCracken | CSR  
Oconee Federal Savings & Loan  
221 HWY 76E | PO Box 1028 | Clayton, Ga 30525  
PH: (706) 782-3738, ext.2012 | FAX: (706) 782-4354  
[heather.mccracken@oconeefederal.com](mailto:heather.mccracken@oconeefederal.com)



**From:** Linda Lapeyrouse <[clerk@tallulahfallsga.gov](mailto:clerk@tallulahfallsga.gov)>  
**Sent:** Tuesday, June 2, 2020 10:17 AM  
**To:** Heather McCracken <[heather.mccracken@oconeefederal.com](mailto:heather.mccracken@oconeefederal.com)>  
**Subject:** RE: Maturing CD

Would the renewal rate for the CD that is maturing be the same as the others we just did?

Linda Lapeyrouse, CMC  
Town Clerk/Municipal Court Clerk  
Town of Tallulah Falls  
PO Box 56  
Tallulah Falls, GA 30573  
706.754.6040

[www.tallulahfallsga.gov](http://www.tallulahfallsga.gov)

**From:** Heather McCracken <[heather.mccracken@oconeefederal.com](mailto:heather.mccracken@oconeefederal.com)>  
**Sent:** Thursday, March 12, 2020 3:38 PM  
**To:** Linda Lapeyrouse <[clerk@tallulahfallsga.gov](mailto:clerk@tallulahfallsga.gov)>  
**Subject:** RE: Maturing CD

Hey Linda,

It looks like the Town CDs are currently in a 13 Month Term, right now we are offering 0.85% on that specific term.

A BILL TO BE ENTITLED  
AN ACT

1 To amend an Act to amend, revise, consolidate, and supersede the several Acts incorporating  
2 the Town of Tallulah Falls in Habersham and Rabun counties, approved February 6, 1984  
3 (Ga. L. 1984, p. 3547), as amended, particularly by an Act approved May 8, 2018 (Ga.  
4 L. 2018, p. 4044), an Act approved May 16, 2007 (Ga. L. 2007, p. 3533), and an Act  
5 approved March 22, 1990 (Ga. L. 1990, p. 4384), so as to modify provisions regarding the  
6 terms, qualifications, election, and vacancies of the mayor and councilmembers; to modify  
7 provisions regarding conflicts of interest; to modify provisions regarding special meetings  
8 of the town council; to amend the powers and duties of the mayor pro tem; to modify  
9 provisions regarding boards, commissions, and authorities of the town; to modify maximum  
10 punishments in the municipal court; to authorize the levy of a technology fee by the  
11 municipal court; to provide for related matters; to repeal conflicting laws; and for the other  
12 purposes.

13 BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

14 style="text-align:center">**SECTION 1.**

15 An Act to amend, revise, consolidate, and supersede the several Acts incorporating the Town  
16 of Tallulah Falls in Habersham and Rabun counties, approved February 6, 1984 (Ga.  
17 L. 1984, p. 3547), as amended, particularly by an Act approved May 8, 2018 (Ga. L. 2018,  
18 p. 4044), an Act approved May 16, 2007 (Ga. L. 2007, p. 3533), and an Act approved  
19 March 22, 1990 (Ga. L. 1990, p. 4384), is amended by revising Section 2.11 and Section 2.12  
20 as follows:

21 style="text-align:center">"SECTION 2.11.

22 style="text-align:center">Town council terms and qualifications for office.

23 The members of the town council shall serve for terms of four years and until their  
24 respective successors are elected and oaths of office taken. No person shall be eligible to

25 serve as mayor or town councilmember unless he or she shall have been a resident of the  
26 town six months immediately prior to the date of the election of mayor or councilmember;  
27 each member of the town council shall continue to reside within the town during his or her  
28 period of service and shall be registered and qualified to vote in municipal elections of this  
29 town. No person related within the second degree by affinity, or within the third degree  
30 by consanguinity, to any elected officer of the town shall be eligible for an elected or  
31 appointed office of the town; provided, however, that a majority of the unrelated  
32 councilmembers may vote to allow such disqualified person to serve as an unpaid volunteer  
33 filling a role on behalf of the town for no compensation or remuneration.

34 SECTION 2.12.

35 Vacancy; filling of vacancies.

36 (a) The office of mayor or councilmember shall become vacant upon the incumbent's  
37 death, resignation, removal, or as otherwise provided by paragraph (a) of Code  
38 Section 45-5-1 of the O.C.G.A.

39 (b) A vacancy in the office of mayor or councilmember shall be filled as provided for in  
40 Article V of this charter."

41 SECTION 2.

42 Said Act is further amended by revising Section 2.14 as follows:

43 "SECTION 2.14.

44 Holding other office; voting when personally interested.

45 (a) Except as authorized or permitted by general state law, neither the mayor nor any  
46 councilmember shall hold any other town employment or town office, including  
47 membership on any authority, board, or commission during the term for which he or she  
48 was elected; provided, however, that a majority of the remaining councilmembers may vote  
49 to allow such disqualified person to serve as an unpaid volunteer filling a role on behalf of  
50 the town for no compensation or remuneration.

51 (b) Neither the mayor nor any member of the town council shall vote upon, sign, or veto  
52 any question or matter in which he or she is personally interested."



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**SECTION 3.**

Said Act is further amended by revising Section 2.16 as follows:

**"SECTION 2.16.**

**Regular and special meetings.**

(a) The town council shall hold regular meetings at such times and places as prescribed by ordinance.

(b) Special meetings of the town council may be held on call of the mayor or three members of the town council. Notice of such special meetings shall be served on all other councilmembers personally, whether physically, in person, or by telephone, at least 48 hours in advance of the meeting. Such notice to councilmembers shall not be required if the mayor and all councilmembers are present when the special meeting is called. Such notice of any special meeting may be waived by a councilmember in writing before or after such meeting, and attendance at the meeting shall also constitute a waiver of notice of any business transacted in such councilmember's presence. Only the business stated in the call may be transacted at the special meeting.

(c) All meetings of the town council shall be public to the extent required by general state law, and notice to the public of special meetings shall be made as fully as is reasonably possible 24 hours prior to such meetings."

**SECTION 4.**

Said Act is further amended by revising Section 2.21 through Section 2.22 as follows:

**SECTION 2.21.**

**Election of mayor; compensation.**

The mayor shall be elected and serve for a term of four years and until his or her successor is elected and the oath of office is administered. The mayor shall be a qualified elector of this town and shall have been a resident of this town six months immediately preceding his or her election. The mayor shall continue to reside in the town during the period of his or her service as mayor. The compensation of the mayor shall be established in the same manner as that for councilmembers.

81

SECTION 2.22.

82

Mayor pro tem.

83

On an annual basis at the first regular meeting of each calendar year, the town council shall elect by majority vote from among its members a mayor pro tem who shall assume the duties, restrictions, and powers of the mayor upon the town council declaring that the mayor is absent or subject to a disability."

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SECTION 5.

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Said Act is further amended by revising Section 3.10 as follows:

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"SECTION 3.10.

90

Boards, commissions, and authorities.

91

(a) The town council shall create by ordinance such boards, commissions, and authorities to fulfill any investigative, quasi-judicial, or quasi-legislative function the town council deems necessary and, by ordinance, shall establish the composition, period of existence, duties, and powers thereof.

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(b) All members of boards, commissions, and authorities of the town shall be appointed by the town council for such terms of office and in such manner as shall be provided by ordinance, except where other appointing authority, term of office, or manner of appointment is prescribed by this charter or by state law.

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(c) The town council, by ordinance, may provide for the compensation and reimbursement for actual and necessary expenses of the members of any board, commission, or authority.

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(d) Any vacancy on a board, commission, or authority of the town shall be filled for the remainder of the unexpired term in the manner provided by ordinance adopted by town council.

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(e) Except as otherwise provided by this charter, by ordinance or by state law, each board, commission, or authority of the town shall elect one of its members as chairperson and one member as vice chairperson and may elect as its secretary one of its own members or may appoint as secretary an employee of the town. Each board, commission, or authority of the town government may establish such bylaws, rules, and regulations not inconsistent with this charter, ordinances of the town, or state law as it deems appropriate and necessary for the fulfillment of its duties or the conduct of its affairs, copies of which shall be filed with the clerk of the town."

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**SECTION 6.**

113

Said Act is further amended by deleting Section 3.11 in its entirety.

114

**SECTION 7.**

115

Said Act is further amended by revising subsections (c) and (d) of Section 4.13 as follows:

116

"(c) The municipal court may fix punishment for offenses within its jurisdiction not exceeding a fine of \$500.00 or imprisonment for not more than 60 days or both; but the punishment imposed shall not exceed any maximum specified in the ordinance or statute governing the particular offense. In any case, however, where a general state law authorizes the municipal court to impose greater punishment, such general state law shall control.

122

(d) The municipal court shall have authority to establish a schedule of fees to defray the cost of operation and shall be entitled to reimbursement of the costs of meals, transportation, and caretaking of prisoners bound over to superior courts for violations of state law. This authority shall include but not be limited to the ability for the council to assess a technology fee to be set at an annual basis. This maximum amount of this fee cannot exceed the reasonable cost necessary to fund the technology and must be set out in a separate fund."

129

**SECTION 8.**

130

Said Act is further amended by revising Section 5.10 as follows:

131

**"SECTION 5.10.**

132

**Regular elections.**

133

(a) The mayor and councilmembers in office on the effective date of this Act shall remain in office until the expiration of the terms for which they were elected or appointed and until their successors are elected and the oaths of office are administered.

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(b) Successors to those two councilmembers whose terms expire on December 31, 2021, shall be elected at the general municipal election on the Tuesday next following the first Monday in November of 2021 and quadrennially thereafter for a term of four years and until their successors are elected and qualified.

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(c) Successors to the mayor and those two councilmembers whose terms expire on December 31, 2023, shall be elected at the general municipal election on the Tuesday next following the first Monday in November of 2023 and quadrennially thereafter for a term of four years and until their successors are elected and the oaths of office are administered.

141

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144 (d) All municipal terms of office shall commence on January 1 immediately following the  
145 election for such position and after the oaths of office are administered.

146 (e) Oaths of office for mayor and councilmembers may be administered by the town clerk  
147 or any other official charged with the ability to administer oaths by state statute.

148 (f) Unless otherwise provided by general state law, general municipal elections of the town  
149 shall occur on the Tuesday next following the first Monday in November of each  
150 odd-numbered year.

151 **SECTION 9.**

152 Said Act is further amended by revising Section 5.12 as follows:

153 "SECTION 5.12.

154 Special elections; vacancies.

155 (a) In the event that a vacancy occurs, for any cause whatsoever, in the position of  
156 councilmember or mayor of the town during the first 33 months of such elected officer's  
157 term of office, the remaining councilmembers shall appoint a qualified person as an interim  
158 councilmember or mayor to serve until a special election to be held on the Tuesday next  
159 following the first Monday in November immediately following the occurrence of such  
160 vacancy to fulfill the remainder of the unexpired term.

161 (b) In the event such vacancy occurs during the last 15 months of such term of office, the  
162 remaining councilmembers shall appoint a qualified person to serve for the remainder of  
163 the unexpired term.

164 (c) In the event that such vacancies result in there being no remaining councilmembers,  
165 the mayor shall make such appointments consistent with subsections (a) and (b) of this  
166 section.

167 (d) In the event that all seats on the town council, including the office of mayor, are  
168 vacant, such vacancies shall be filled as provided by O.C.G.A. 36-30-13.

169 (e) Oaths of office for mayor and councilmembers elected in a special election may be  
170 administered by the town clerk or any other official charged with the ability to administer  
171 oaths by state statute, and each such elected official shall assume office upon such oaths  
172 being administered."

173 **SECTION 10.**

174 All laws and parts of laws in conflict with this Act are repealed.

## Linda Lapeyrouse

---

**Subject:** FW: Request to schedule monthly meeting (call)

**From:** Johnny Walton <jwalton@corsicatech.com>  
**Sent:** Tuesday, June 2, 2020 2:30 PM  
**To:** Linda Lapeyrouse <clerk@tallahfallsga.gov>  
**Subject:** RE: Request to schedule monthly meeting (call)

Linda:

We can setup a folder on your server that only allows you (and I assume the Mayor) access to the HR docs. You may already have a device that will scan (MFP, copier/scanner) to PDF. Most Office programs will output to PDF.

Given the Town's number of employees, that may be your best solution – if you buy a scanner, you're still under \$500. The key is keeping the files organized in the protected server folder.

If you would like to talk through this, please let me know.

Thanks,

jaw

Johnny Walton  
Director of Local Government Services  
[Client Support](#)

**corsica**  
technologies



Business Challenges.  
IT Solutions.

GET STARTED

Not Using Sigstr Yet?

**From:** Linda Lapeyrouse <clerk@tallahfallsga.gov>  
**Sent:** Tuesday, June 2, 2020 2:25 PM  
**To:** Johnny Walton <jwalton@corsicatech.com>  
**Subject:** FW: Request to schedule monthly meeting (call)

# municode

MUNIDOCs PROPOSAL



## Tallulah Falls, GA

June 2, 2020

MuniDocs, the self-uploading document archival tool allows you to upload a wide variety of .rtf, .doc, .docx, and original .pdf documents to browse and search alongside the Code. Uploading a document is as simple as dragging and dropping the document from your computer into the upload dialog box from the administrator dashboard, where all uploaded documents can be managed. When uploaded, users can choose from a wide list of predefined document types, including minutes, agendas, resolutions and more.

These documents are immediately converted to PDF and indexed for search, organized in nested folders – allowing the public to browse and search them immediately. While Municode cannot guarantee that all scanned documents will be 100% searchable, especially old documents, documents created in WORD and then converted to PDF will be searchable. Your collection of documents will be fully filterable for ease of use.

No set up fee is required and the cost for this service will be an annual fee. Data will just be posted online, searchable and printable only. Your MuniDocs files can also serve as storage for archived ordinances within the MuniDocs platform. Unlike our online OrdBank feature, these self-loaded archived ordinances will not be linked to the legislation within the online Code. All ordinances for codification and all ordinances for linking via our OrdBank feature can be emailed to us at [ords@municode.com](mailto:ords@municode.com).

<u>Storage Capacity</u>	<u>Annual Fee</u>
<input checked="" type="checkbox"/> 0 GB to 25 GB data	\$ 350
<input type="checkbox"/> 25+ GB to 50 GB data	\$ 600
<input type="checkbox"/> 50+ GB to 75 GB data	\$ 850
<input type="checkbox"/> 75+ GB to 100 GB data	\$1,200
<input type="checkbox"/> Over 100 GB data	Is available upon request

**What is a GB (gigabyte)?** A scanned image (page), sized at roughly 8.5 x 11 scanned at 300 dpi is on average 65 kb (kilobytes) per page/image. Thus, 1 GB (1,000,000 kbs) stores roughly 15,385 images/pages. Converting GB to an exact document count is difficult as different documents have a different number of pages.

- Training includes: Two 30-minute sessions. Additional training sessions are available at \$100 per hour.
- MuniDocs service can be cancelled at any time, however the annual fee is not refunded if cancelled during a current annual term. If the service is cancelled all documents posted will be removed online on an agreed upon
- Municode is not liable for any material that is uploaded to the site by the municipality or any third party.

### Agreement Accepted by Tallulah Falls, GA

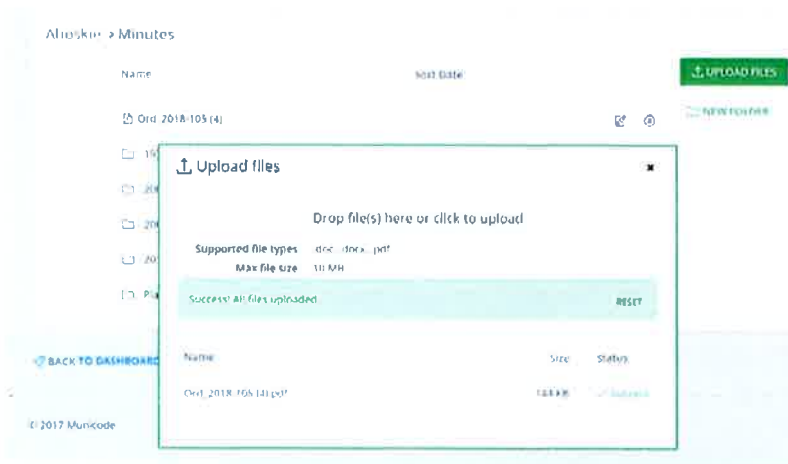
Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# MuniDocs Enhanced Features

Name

- ☐ Minutes
- ☐ Agendas
- ☐ Budgets
- ☐ Resolutions
- ☐ Applications
- ☐ Forms
- ☐ Policies
- ☐ Manuals
- ☐ Misc. Documents



Municode's efforts are intended to improve accessibility but do not ensure full ADA compliance of PDF documents. ADA compliance is a shared responsibility that requires a multi-faceted, teamwork approach. We are committed to making accessibility an integral component of all Municode products and working to update those products as new requirements emerge. If a fully ADA compliant PDF document is submitted to Municode's MuniDocs service, it will remain compliant throughout the upload process.

While Municode is making every effort to ensure that our platforms support ADA compliance, there are requirements, tools, and educational resources that we encourage you to review to ensure that the content you are creating (i.e. PDF documents, video, and audio) enters our platform in a compliant state.

For each PDF document uploaded to the MuniDocs service, we perform the following accessibility enhancements: Check to see if the PDF is searchable and if not, OCR the PDF using the open source Tesseract Optical Character Recognition engine.

- ★ Check to see if the PDF document has already been tagged - if so, the next steps are skipped so that we don't remove any manual accessibility steps that may have been taken prior to uploading the PDF.
- ★ Set the Document Title metadata property using the uploaded document's filename.
- ★ Set the Primary Language metadata property to English.
- ★ Auto tag the PDF document to provide a base level of tags to be used by screen readers.



## Rubex by eFileCabinet Helps City and County Governments

- Resolutions
- Historical City Records
- Zonings
- Meeting Minutes
- Records Requests
- Agendas
- Public Records
- Land-Use Records
- Invoices
- Building Permits
- Maps/Drawings
- Employment/Staff Documents
- Planning/Engineering Documents
- Marketing Materials
- Safety Procedures
- Other Municipality-Related Documents
- Legislative Documents
- Police Reports

**Rubex by eFileCabinet is the SOLUTION! Let us help you save time, facilitate compliance, and reduce costs, as we help you simplify processes, regain valuable work space, and serve your citizens!**

There's never been a better time to consider going paperless, or to change to the best Document Management System on the market. Whether you prefer an on-premise or in-the-cloud solution, eFileCabinet's city government document management software will make your life easier. We've had many government entities enhance their Finance, Human Resources, Utilities, Land Management, Public Safety, and administrative operations by reducing paperwork. These improvements have led to greater citizen satisfaction and significant reductions in operating costs. We know you are paper-heavy with file rooms full of important documents related to keeping your municipality operating as efficiently as possible. Having a document management system is a great way to keep personnel files, payroll data, OSHA 300, I-9's and anything else you can possibly think of to scan. It is so nice to have a personnel file at your fingertips at your desk. It is easy to email information to managers or legal inquiries. We don't have to have multiple file cabinets to store files. We save money by not having to purchase more cabinets and having a place to put the cabinets. There are fewer misfiled documents. Multiple people can look at the same file if necessary. There is not a year-end purge to store terminated employee files away in some warehouse. Files are secured. Poor government document management means unnecessary chaos, poor services to citizens, and costs to your budgets. Don't put your city, county, and your citizens at risk. Make sure you are using the most secure, robust, and user-friendly document management system available. You won't believe how easy it is to go paperless!

<p>Starting at</p> <p><b>\$15</b></p> <p>/month/user</p>	<p><i>\$165/mnth.</i></p> <p>Starting at</p> <p><b>\$55</b></p> <p><i>min. 3 users</i></p> <p>/month/user</p>	<p>BEST VALUE</p> <p>Starting at</p> <p><b>\$99</b></p> <p>/month/user</p>
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<b>i</b> Secure File Sharing	✓	✓	✓
<b>i</b> eSignature Integration		✓	✓
Unlimited Guest Users	✓	✓	✓
<b>i</b> File Versioning	✓	✓	✓
<b>i</b> File Request	✓	✓	✓
Mobile App	✓	✓	✓
Email File	✓	✓	✓
<b>i</b> Instant Sign In	✓	✓	✓
Item Status		✓	✓
<b>i</b> Governance		✓	✓
<b>i</b> Custom Templates		✓	✓
<b>i</b> Check-in/Check-out		✓	✓
<b>i</b> Online Previewer		✓	✓

<b>i</b> Full-Text Search/OCR	✓	✓
<b>i</b> Metadata/Profiles	✓	✓
<b>i</b> Audit Logging	✓	✓
<b>i</b> Enterprise Security	✓	✓
<b>i</b> Two-Factor Authentication	✓	✓
<b>i</b> SSL At-Rest Encryption	✓	✓
SideKick	✓	✓
<b>i</b> Access Links	✓	✓
<b>i</b> eFC eSignature with KBA and OTP	✓	✓
<b>i</b> Dual Screen Preview		✓
<b>i</b> Custom Branding		✓
<b>i</b> Missing Item Search		✓
<b>i</b> API Integration Access		Available
<b>i</b> Personal Providers		Available
Custom Annotation		Add-on

Salesforce Integration			Add-on
SSO			Add-on
Premium Support		Add-on	Add-on
i Workflow			Add-on
i Zonal OCR			Add-on
Hero Program		Add-on	Add-on
Guest User/Preview Search			Add-on
Email Import Integration			Add-on
Temporary Licenses		Add-on	Add-on
Concurrent Licensing			
All Future Features			
Storage Amount	25 GB	1 TB	5 TB
	<a href="#">Get a free demo</a>	<a href="#">Get a free demo</a>	<a href="#">Get a free demo</a>



www.tallulahfallsga.gov  
706-754-6040

PO Box 56, 255 Main Street, Tallulah Falls, GA 30573

## SIGN PERMIT APPLICATION

### BUSINESS INFORMATION *(please print)*

Tallulah Falls Business License No.: \_\_\_\_\_ *(Must provide number to submit for any business sign)*  
 110 Main Street Tallulah Falls GA 30573  
 Site Address of Proposed Sign Suite City State Zip  
 Main Street Grill & BBQ Business Owner / Manager Phone

### PROPERTY OWNER INFORMATION *(please print)*

Owner: Larry Hamilton Owner / Agent Signature: \_\_\_\_\_  
 Property Owner Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 706-754-2092 Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

### APPLICANT *(please print)*

Applicant Address: \_\_\_\_\_ Applicant Signature \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Will contractor install sign?  Yes  No Name of Contractor: Blue Vectors Phone: \_\_\_\_\_

### SIGN INFORMATION

	Sign Type	Sign Dimension & Area	Height Above Grade	Ground Sign setback from R.O.W.
Proposed Signage	<input type="checkbox"/> Activity Sign <input type="checkbox"/> Ground/Freestanding <input checked="" type="checkbox"/> Attached Sign <input type="checkbox"/> Off-Premises <input type="checkbox"/> Principal Use Sign <input type="checkbox"/> Accessory Use Sign <input type="checkbox"/> Incidental Use Sign <input type="checkbox"/> Other	3 x 12 (W) _____ x (H) _____ Area: side of building		
Existing Signage	<input type="checkbox"/> Business ID change <input type="checkbox"/> Size change <input type="checkbox"/> Other	(W) _____ x (H) _____ Area: _____		

\*One accurate scale drawing of the plans, specs and method of construction and attachment to building or ground and site plan required for permit approval

\*Are there any **EXISTING** sign(s) located on the building or property?  No  Yes. If yes, please explain what will happen to the existing sign(s): \_\_\_\_\_

\*Removal of an **EXISTING** sign requires a Sign Removal Affidavit prior to approval of a **PROPOSED** sign:



side of  
wagon  
Bruce  
Vickers  
made in  
202

Samie Had  
removed it  
when he  
renamed it  
(one on each  
side of  
wagon -  
exactly the  
same)



2 of 4



**Main Street Grill & Barbeque**

October 25, 2014 · 🌐

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Top of  
Building  
Bruce  
Vickers  
made in  
2012  
Chamie Head  
removed it

