

Links and instructions to join Tallulah Falls Town Council Meetings

Link to YouTube Channel for those just wanting to watch the meeting

<https://www.youtube.com/channel/UCRFIUIRrJfmxYTnt-ye4QA>

Instructions for participating in a Webex Meeting:

(Your device will need speakers to hear the meeting and at least a microphone if you want to speak to Council. A webcam is not necessary but would be nice so the Council can see who is speaking to them. If you have none of these, please contact me for a third option via telephone or you can join us in the engine bay at the Fire Department)

You may participate directly with Webex in one of two ways:

- 1) Via the Webex app that you can Download and install from:
<https://www.Webex.com/downloads.html/> (You will need the Webex Meetings app for your device)
 - a. Once installed, launch the app and click "Use as guest" (you can create a free Webex account if you wish, but you don't have to)
 - b. In the new dialogue box that pops up, enter room number 794 499 414 in the "Join a Meeting" field where it says "Enter meeting information"
 - c. Click the [Join] button
 - d. In the next dialogue box that opens, enter your name and an email address. This is how we will know who is taking part in the meeting.
 - e. Click the [Next] button and you will be taken to the "Tallulah Falls's Personal Room"
 - f. There are two red icons that you can toggle on or off. Please leave the microphone off until you are ready to speak.
 - g. When you are ready, click [Join Meeting] and if the meeting has started, you will be taken to the "Lobby" and the host will admit you shortly.
- 2) Via your web browser by going to: <https://webex.com>
 - a. Look in the upper right corner and click "Join"
 - b. Enter 794 499 414 in the "Enter the meeting information" field, and hit Enter
 - c. Webex will try to get you to download and install the desktop app.
 - d. You can ignore the prompts and just click the "Join from your browser" option.
 - e. Enter your name and an email address and click "Next".
 - f. Make sure your microphone is muted (icon will be red) and click "Join Meeting"

If you have any difficulties getting set up, don't hesitate to get in touch with me. I will be happy to help get you set up and ready to pitch in. My contact information is:

Email: mike@tallulahfallsga.gov

Cell Phone: (706) 963-0583